How to use this CD

01 Worked examples

Look for the CD symbol that appears throughout the workbook. This symbol usually indicates that there is a worked example on the CD, drawn from the textbook, to supplement those given in the workbook. You will need an up-to-date PDF reader such as Adobe Reader to view the worked examples (available as a free download from www.adobe.com/downloads/ and also in the Software folder).

There are hundreds of worked examples on the CD. The numbering system used for them is very simple – it follows the system used in both the workbook and the ***Theta Mathematics*** textbook. This match-up makes it extremely easy to link classwork with homework and do revision.

Each worked example provides a sequence of steps to show you exactly how to solve similar examples yourself. The examples also feature tips and explanations of various points from the book. Where the worked examples extend over several screens, this is indicated by forward-pointing arrowheads at the lower right of the screen. At the end of each worked example, there is a 'Contents' link that takes you back there.

Viewing the worked examples

Open the .pdf file in the Worked examples folder. In the contents pages, click on the Exercise you wish to see a worked example for. You can use the Reader's navigation tools to move around within the PDF, if you like:
(Adobe Reader 9: Tools; Customise Toolbars; Page Navigation Toolbar.
Adobe Reader 10:View; Show/Hide; Toolbar Items; Page Navigation.)

Otherwise, when you have finished with a worked example, click on the Contents link (top right, last page) to return to the contents pages, or click on the Close button at the extreme top right of the menu bar.

NOTE: The worked examples PDF file has been **user-enabled**. This means that you can add your own comments, sticky notes and diagrams to the worked examples, and even make links to other files on your computer (and from there to the whole Internet) that help you understand the mathematical processes in the example.

02 Spreadsheets

All of the spreadsheets featured in the ***Theta Mathematics*** textbook and workbook are provided on the CD. Each one is a Microsoft Excel® workbook. Within either the textbook or workbook folders, use the ACTIVE INDEX to select the spreadsheet you require. In many cases it will be useful to examine these spreadsheets to see what formulae have been used. The spreadsheets are fully functional, and can be modified and printed out. If you don't have Excel, a free spreadsheet viewer can be downloaded from the Microsoft website, or can be found in the Software folder.

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03 Links

Internet links to a wide variety of mathematical sites offering further information, explanations and interactive activities for both the textbook and workbook are provided on the author's website, www.mathematics.co.nz/. This folder contains instructions for accessing the sites.

04 Software

This folder includes various readers/viewers that will help you interact with the CD resources, in case you are not able to download software readily.

Technical information

This CD is designed for use on a PC, and the quality will also depend on the fonts installed on your computer. The CD can be accessed by viewing the contents of your computer's CD drive. Check in the SOFTWARE folder if any applications do not work, in case it is a viewer or reader that is needed.

Mac users

This CD should work on your computers too.

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